

OLDP CIO

Work Placement / Volunteer Job Description

Building confidence, capacity and empowering Women and Girls in Birmingham and surrounding areas ,through its 'Don't skip it' and 'Deborah all women painting and restoring' projects

Background

The [Don't Skip It](#) waste prevention project is run by OLDP Community Interest Company. Based in the jewellery quarter, OLDP collects reusable and recyclable items from businesses, retailers and contractors. We offer volunteering and work placements to women, girls and disadvantaged groups who help us to repair, market and return the items for sale.

Job role

- Help the project team to source materials from suppliers, this will include going on site.
- Take photographs of materials which come into the workshop
- Help the team to price materials/products and keep a log
- Write up materials/product descriptions and advertise them on suitable websites, such as Ebay and Amazon
- Help partners and customers to decide on materials and products that they may want to buy/bought or obtain
- Clean and carry out minor repairs to materials/products in the workshop
- Help to keep the workshop clean and presentable, this will include minor decorating and arranging.
- Take part in projects that Octavius are commissioned to do e.g Birmingham Big Hoot and Birmingham walking cities
- Complete the 'learning from volunteering' work book
- Any other duties which helps the project to be sustainable

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Training and qualifications

Volunteers who volunteer with Deborah can gain the Octavius Certification in painting and decorating , which will enable them to attain further qualifications, self employment and employment work in the field

Working hours - 3 hours (One day) or up to 15 hours per week

Normally

Wednesday or Thursday 11am to 2pm

Length of time

8 weeks (2 months) maximum

Funding and expenses

We pay a daily expense, provided you arrive on time and work the appointed hours.

Ask your job centre about this opportunity, they may support you with flexible support fund and/or travel voucher.

Work placement / Volunteering location

Branston Court B18 6BA

Bus services : 8A and 8C (Inner Circle) and 101 from Birmingham City Centre (Colmore Row) and Handsworth serve the Warstone Lane clock in the heart of the Jewellery Quarter. Services 16, 74 and 75 run along Constitution Hill and Great Hampton Street stopping close to Vyse Street.

Train: Jewellery quarter station stop is a 2 minute walk.

Contact

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